

# Central Warwickshire Shotokan Karate Clubs

## Terms and Conditions Contract Membership

In these terms and conditions "Shotokan Karate Clubs", "we" and "our" means Central Warwickshire Shotokan Karate Clubs of ,37 Lynnon Field, Chase Meadow, Warwick CV34 6DH; "parents" or "you" means the parents / guardians / person responsible for any child registered at the Shotokan Karate Clubs; and "student" means any child / adult that has been registered at the Shotokan Karate Clubs; "chosen representative" means a person nominated by the parent to collect a child.

1. When you register with the Shotokan Karate Clubs, this reserves your place to attend classes on a regular basis.

T&C members receive free membership, automatic licence renewals and age related training. Training fees are due every 3 months and fees must be paid within a 2 week payment window.

2. Where there are no places available at the time of wishing to register, students will be placed on a waiting list which is operated in strict rotation according to the date of registration.
3. In order to register with the Shotokan Karate Clubs, or be placed on the waiting list you are required to complete the online Pre-Training Questionnaire and photo consent form to the club. Print a licence application form, complete it, and email it over to the club.
4. When registering with the Shotokan Karate Clubs you are required to have the correct club training uniform, head guard, mitts, gum shield and BO staff through the club.
5. Upon registration we will cover the cost of your licence/Insurance for each student.

When leaving the Shotokan Karate Clubs, members are expected to pay for their own licence/Insurance as we are a non-profitable organisation.

6. Licences will be kept in date by CWSK.

TINY TIGERS - Before 1st November each year.

JUNIOR TIGERS – Before 1st November each year.

SENIORS – Before 1st November each year.

7. In the event that parents or students wish to cancel a place, no fees will be payable **PROVIDED THAT** we receive **ONE CLEAR TERM'S NOTICE IN EMAIL.**

8. **ONE CLEAR TERM'S fees will be payable in the event that LESS than ONE CLEAR TERM'S notice is given, whatever the reason for the cancellation of the place.**

9. Fees are payable **DURING THE 2 WEEK PAYMENT WINDOW** via bank transfer, the website, the Wix App, or cash. Any transactions, which do not clear the bank, will incur a **£25.00** administration fee. Fees are payable for

**40 lessons** attendance per year for Tiny Tigers \*

**48 lessons** attendance per year for Juniors and Seniors \*

\* Additional classes are provided free of charge and may include various social events

e.g. bowling, cinema/movie evenings or another 'taster' sports session.

10. Late payments will incur the following charges: any payment received after the due date and up to one working week from this date will incur a 5% charge. Fees paid after this will then incur a 10% charge and an administration charge of £25.00

11. Fees are payable for **ALL** sessions irrespective of whether you attend or not due to family holiday, illness or if specific events coincide with Karate sessions. **We are sorry but we cannot give refunds for any absence for whatever reason.**

12. In the event of any fees remaining unpaid or breaching any of these terms and conditions or we otherwise deem such action necessary, the Shotokan Karate Clubs reserve the right to suspend or terminate a place.

13. Our fees and venues are reviewed termly and may be subject to changes.

14. Club information, diary of events and news is displayed on a weekly/termly basis on our club Website, Facebook, Twitter, Instagram and CWSK WhatsApp group, this provides you with essential information regarding the club. Payment dates will also be included within the news; please keep these for your reference. The website is completely active and is an additional source of information in relation to club events, payment dates and unexpected closures.

15. **We are closed for two weeks at Christmas and two weeks during the summer. We will be closed on all Bank Holidays including Good Friday.**

16. If the Shotokan Karate Club request that students be collected for whatever reason, then parents must either collect the child as soon as possible or nominate and arrange for a chosen representative to do so. We reserve the right to send home any student if such an action is deemed to be necessary or in the best interests of other students.

17. Please note that it is important for the students to arrive and be collected promptly. We appreciate that delays can sometimes be unavoidable but to cover our costs we do reserve the right to charge £5 per quarter of an hour (or part of a quarter of an hour).

18. Whilst attending the Shotokan Karate Clubs, the Sensei and any staff employed by us will act in loco parentis for the duration of the time that they are in attendance, until a parent or chosen representative collects the student.
19. Parents should inform the Shotokan Karate Club of any change in address or telephone numbers including emergency contact details, as well as any additional information relating to the students health or individual requirements
20. If a parent nominates a chosen representative to collect the student from us, we must be informed of the name of the chosen representative, their relationship to the parent(s) or student and sufficient additional information to ensure that our security systems are not compromised.
21. If parents wish their child to be excluded from any activity they must inform us in writing.
22. In the case of any illness, accident or emergency the Shotokan Karate Clubs shall have the right to take such actions as are deemed necessary, including arranging medical treatment, the administering of anaesthetics and hospitalisation if necessary using the guidance given by medical staff, even if the parents have not yet been informed.

**By paying my fees and from reading this document, I agree to the terms and conditions of the Central Warwickshire Shotokan Karate.**